

~~CONFIDENTIAL~~

MEMORANDUM FOR: Acting Deputy Director For Support

SUBJECT : Current Interest Items

1. Changes in Hospitalization Insurance

On 9 April, [redacted] met with representatives of Mutual of Omaha to discuss any changes in our hospitalization plan which may be necessary or desirable. Such changes must be reported to the Civil Service Commission by 30 April.

Based on an analysis of premiums and claims experience, the underwriter has determined that a premium rate increase will be necessary for the next contract year beginning 1 November 1964. The premium increase is estimated at 10%, which will still leave the cost of our hospitalization insurance below that currently charged by GHI and AETNA, the two approved Government-wide plans. Even these plans are expected to be raised this year.

Various means by which to lessen the Agency's cost in offering an overall insurance program were also discussed. Specific proposals concerning means by which this can be done are being developed and will be submitted for review and approval. Importantly, however, we asked and obtained a commitment from the underwriter for a refund of 2% of the premiums for the four air insurances. This will be the first time such payment has been received.

2. Barbershop

At our invitation, [redacted] who now has barbershop concessions at NSA and AEC, visited Headquarters to inspect Room GD69, the proposed location of the barbershop. Based on construction at the time Headquarters Building was completed, it appears that the planners anticipated placement of 3 barber chairs in this room. [redacted] recommended, and the GSA plumber agreed, that it was feasible to place 7 barber chairs in this room.

If [redacted] is awarded the contract to operate a barbershop in this building, he verbally made the following proposals: to furnish the basic equipment which will include barber chairs, back bars, chairs for waiting customers, shoe shine stand, wall mirrors, and all miscellaneous equipment for the barbers to cut hair; also, he would pay the social security, workmen's compensation, and liability insurance premiums; he would expect the Agency contractor to provide electricity, water, telephone service, and major custodian assistance (waxing the floors); also, he proposes to offer the Agency contractor 10% of the gross income. [redacted] will submit his proposals in writing which we expect to be available about 17 April. No commitment has been made to him by our representatives, and he understands that his proposal will have to be reviewed and approved by higher authority.

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3. Softball Diamonds

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The Building Supply Office reported to Mr. [REDACTED] that a representative from the [REDACTED] had been out to inspect the softball diamonds because of the need for reseeding certain areas. During the inspection, he also found automobile tracks across the diamonds and "hoof" prints from horses all over the field. It is reported that the hoof prints led from the diamonds to the property line of Mr. Robert Kennedy's residence. [REDACTED] has said that they will put the fields in good condition but that they will not accept future responsibility for repairing the diamonds without charge.

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4. White House Details

In response to a White House request relayed to us by the Civil Service Commission, [REDACTED] has been detailed to the White House for 90 days. [REDACTED] is a GS-3 Clerk who was assigned to IAS pending job assignment.

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5. Fund Drive

As of 10 April, 98% of the envelopes issued in the National Health Agencies and Joint Crusade campaign had been returned. Results compared with 1963 final results are shown below:

	<u>1963</u>	<u>1964</u>	
<u>National Health</u>			
Participation (% contributors)	85%	81%	25X9
Average Gift	[REDACTED]	[REDACTED]	
Amount Contributed	\$31,370.94	\$31,184.78	
<u>Joint Crusade</u>			
Participation (% contributors)	75%	74%	25X9
Average Gift	[REDACTED]	[REDACTED]	
Amount Contributed	\$15,924.40	\$18,674.25	

6. UBLIC

New applications for UBLIC coverage now total 808 and applications for increased coverage total 1,872.

Emmett D. Echols
Director of Personnel

Distribution:

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O & 1 - Addressee

1 - [REDACTED]

25X1A9a

1 - D/Pers Subj

1 - D/Pers Chrono

OD/Pers/ [REDACTED]

(14 April 1964)